

# Clerk-Treasurer's Report

June 17, 2015

Vouchers:	80	#	Amount \$151,074.49
General Fund	45		82,674.14
Water Utility	18		32,889.28
Wastewater Utility	17		35,311.07

Clerk-Treasurer Monticue requests a part time replacement for the vacant position of Administrative Coordinator. In lieu of an Administrative Coordinator, Clerk-Treasurer Monticue requests a part time Deputy Clerk who would work on an as-needed hourly basis.

Ordinance 2015-3 has been submitted tonight for its second reading and perhaps action. This would disallow parking along the road in the opposite direction of the flow of traffic in the immediately adjacent lane.

Clerk-Treasurer Monticue is currently relocating her office to 520 West Logan Street. She is requesting a refund in the amount of \$2,197.75 due to an adjusted quote. Until the move is complete, Clerk-Treasurer Monticue may be working between both buildings. There is currently no fax machine available until Frontier Communications bores a new phone line at the new office. The Town Hall phone is working at the new location. The Street Department currently does not have a phone, but the utility emergency cell phone is still available 24/7: 358-6604. Should there be any other concerns, Clerk-Treasurer Monticue's cell phone number is 260-273-1486.

Melinda Antell of Waste Management has notified Clerk-Treasurer Monticue that Waste Management plans to move forward with the optional extension year (and its in-line price increases per the agreement) since the Town has not placed its service out for bid. Ms. Antell would need to be notified if the Town would instead like to bid out the services.

The Redevelopment Commission will meet prior to July 15<sup>th</sup> to discuss capturing any excess TIF for future projects within the Industrial Park.

Clerk-Treasurer Monticue is currently in discussions with Mike Hiatt of Paygov to obtain a credit card machine capable of reading micro-chips prior to the October mandate.

The following write-off is requested:

- Connie Ryan, 235 E. Morse St., in the total amount of \$170.98. Since Ms. Ryan is deceased, and the home is going back to the bank, a total wastewater lien of \$86.25 is not worth the legal expenses in order to place a lien against the property.

Respectfully submitted,  
Shelley Monticue, Clerk-Treasurer