

# Clerk-Treasurer's Report

April 16, 2014

| <u>Vouchers:</u>     | <u>95</u> | <u>#</u> | <u>Amount \$133,485.95</u> |
|----------------------|-----------|----------|----------------------------|
| General Fund         | 52        |          | \$82,082.04                |
| Water Utility        | 26        |          | 37,018.00                  |
| Wastewater Utility   | 17        |          | 14,385.91                  |
| Tracy Street Parcels |           | 2        | \$4,980.00                 |

Clerk-Treasurer Monticue is working with the Town Attorney regarding rewording of the banked PTO days policy for the Employee Handbook. She anticipates a draft for the May Meeting.

Clerk-Treasurer Monticue requests to attend the Clerk-Treasurer School in Indianapolis on May 7<sup>th</sup> as well as the Budget School in Fort Wayne on June 3<sup>rd</sup>. The cost of the classes is included in the Vouchers.

Clerk-Treasurer Monticue requests a Special Meeting to discuss the relocation of the Town Offices and Police Department upon receipt of a demolition timeline from the Huntington City-Township Public Library. She is working with the Town Attorney to draft the dual resolution for the May Meeting.

The 2001 Crown Victoria was sold for \$2,600.00.

The Markle Town Code Book is due for recodification. Administrative Coordinator Lara Ludlow anticipates sending all of the Ordinances and Resolutions since 2009 to American Legal Services within the next month.

Due to an anticipated late Meeting date in May, Clerk-Treasurer Monticue plans to pay all of the contractual obligations with the 15<sup>th</sup> check run as opposed to after the May Meeting.

Town-wide garage sales are Saturday, May 17<sup>th</sup>, 2014. Town clean-up will be Tuesday, May 20<sup>th</sup> for metal and Tuesday, May 27<sup>th</sup> for everything else. Anything over one cubic yard is subject to a \$10 surcharge per cubic yard. Tires are also an additional fee. Please don't hesitate to contact the Town Hall at 758-3193 if you have any questions regarding disposal of items.

The following leak adjustment is submitted for approval:

- FX3, LLC, owner of the property located at 425 E. Morse Street, in the amount of \$415.69 due to a leak in the toilet and water heater. Additionally, a water line was replaced in the basement.

Respectfully submitted,  
Shelley Monticue, Clerk-Treasurer