

CLERK-TREASURER'S REPORT

June 21, 2017

FUND	QTY	AMOUNT
General Fund	85	\$120,492.21
Water Utility	22	\$33,163.99
Wastewater	14	\$19,867.17
Total	121	\$173,523.37

Stephenie Hensley and Carolyn Hamilton attended a Budget Workshop at the Wells County Library on June 5, 2017. We also attended the AIM Budget Workshop at the Grand Wayne Center on June 7, 2017.

Carolyn Hamilton attended the ILMCT Annual Conference & State Board of Accounts School in Belterra, Indiana June 11-15, 2017. Classes included Internal Controls, Public Records Retention and Preservation, Cybersecurity presented by the FBI, Newly Enacted Legislation, Budget Preparation Guidelines, Indiana Dept. of Labor, and the Community Crossing Matching Grant Program.

I would like to present for approval Resolution 2017-8 "a Resolution to permit the Clerk-Treasurer to pay bills in a timely fashion". The third Wednesday of the month does not allow for all due dates to be met causing late charges which have to be paid by the Clerk-Treasurer. A meeting with the SBOA at conference suggested this solution.

I would like permission to contact Umbaugh for a rate study of the Markle Water Utility and the Wastewater Utility. Last study was done in 2002. Last rate increase for Water was in 2009 and Wastewater 1997. I believe it is the proper time to have this done. The Utility's books need put on the town records in the same form as all other funds and this would be the proper time to do this.

Stephenie Hensley has learned how to pay the bills and do payroll. It would be my suggestion to make her Deputy Clerk-Treasurer at this time. She does not have to live in Markle to hold this position, but has plans to move to Markle in the future. This title will let her work in Gateway and will also let her begin certifications for a Municipal Clerk.

Respectfully submitted,



Carolyn Hamilton, Clerk-Treasurer