

Clerk-Treasurer's Report

July 16, 2014

<u>Vouchers:</u>	<u>84</u>	<u>#</u>	<u>Amount \$139,317.39</u>
General Fund	47		\$73,360.10
Water Utility	21		36,064.85
Wastewater Utility	16		29,892.44

Administrative Coordinator Lara Ludlow has completed the final revision of the Employee Handbook as directed by Council at the June Meeting. Following a final proofreading, she submits a final draft of the Handbook for adoption, along with Resolution 2014-1 for such purpose.

Clerk-Treasurer Monticue created a special Fund for receipt of money from the Huntington Township Trustee for Fire Protection Purposes. The first half of the 2014 installments was received per the signed agreement.

Clerk-Treasurer Monticue submits a preliminary Budget for 2015. It includes a projected 2% raise for Town Employees. She has received certified Net Assessed Value numbers from both counties, as well as Auditor Certificates. She will meet with Vicki Neeley, the County's new Field Representative for the DLGF, on Monday, July 21st at 1:45 in the Huntington County Courthouse G.A.R. Room. She will go before the Huntington County Council for non-binding review on September 15th. She anticipates a Public Hearing at the August 20th Meeting and Binding Adoption at the September 17th Meeting. Unless directed otherwise by Council, she will advertise those dates in line with the old advertising guidelines. Beginning with the 2016 Budget, the Counties will be responsible for advertisement and redirection to the Gateway System with the Town providing paper copies of the Budget upon request. This will be in lieu of newspaper advertising.

Clerk-Treasurer Monticue has given Council copies of the Redevelopment Commission's Financial Report for 2013, a parcel report, and has uploaded both to Gateway.

Administrative Coordinator Lara Ludlow has updated the Website to include all information and registration forms for both the Ride to Provide and the Markle Wildcat Festival. Both will occur in August, and everyone in the area is encouraged to attend.

The Markle Town Code Book is due for recodification. All of the Ordinances since 2009 and Resolutions since 2005 will be delivered to American Legal Publishing for an estimate Summer 2014, and the estimate will be ready for Council to review prior to recodification.

Respectfully submitted,
Shelley Monticue, Clerk-Treasurer